

## UNITED METHODIST WOMEN

# T H E R E M I T T A N C E F O R M

## ◆◆◆ DISTRICT TREASURER ◆◆◆

**Thank you for serving as a district treasurer!**

Complete this remittance form using information from all of the local treasurers in your district. Submit the completed form to your conference treasurer.

*Each remittance form is to be mailed with a check to your conference treasurer.*

You may submit the remittance form in one of several ways:

- Complete the attached form, The Remittance Form. (To save time, you may fill in the non-changeable items, photocopy the form, and then complete that copied form each time.) You may photocopy the completed form and mail to your conference treasurer; or
- Download and then mail the completed form. The downloadable form is available at [gbgm-umc.org/umw/finance](http://gbgm-umc.org/umw/finance).

## ◆◆◆ HOW TO COMPLETE THE REMITTANCE FORM ◆◆◆



### **I UNDESIGNATED GIFTS – Five Channels of Giving**

1. Pledge to Mission — This includes Pledge to Mission and undesignated offerings collected on special occasions.
2. Special Mission Recognition – Insert total from Special Mission Recognition local order forms. This form may be sent on its own or attached. On the form, indicate the amount (\$35, \$50, \$100, \$200, \$500, \$1,000 or \$2,000) for each order. Attach copies of local treasurers' orders.
3. Gift to Mission – Insert total from Gift to Mission order forms. Local units order cards from you, their district treasurer. Cards are sent to you on a revolving basis. Be sure to have many on hand for a speedy reply to requests.
4. Gift in Memory
5. World Thank Offering – You may order a World Thank Offering packet to give to local units so they can participate in this giving channel (#5712, free).



### **II DESIGNATED GIFTS**

6. A Call to Prayer and Self-Denial
7. Supplementary Gifts:
  - A Brighter Future for Children and Youth
  - Assembly Offering
  - Scarritt-Bennett Center
  - Crusade Scholarships
  - Magazine Fund
  - National, International and UMCOR Projects — Please provide the names, addresses and amounts of specific projects or enclose a copy of your local Treasurers' Remittance Forms.
8. Bequest — Please attach a copy of the Will or excerpt of the Will.



**III TOTAL REMITTANCE** Fill in check number and insert the total of all items.



District treasurers — Write a check in the amount shown on the TOTAL REMITTANCE line made payable to the conference and send to the conference treasurer. Keep a copy for your records.

**Always put your name and address in the space provided.**